

ZANE TRACE LOCAL SCHOOL DISTRICT
CHAIN OF COMMAND – DISTRICT ADMINISTRATION

The superintendent shall be in control of all school district operations except as provided by another policy or as otherwise provided by law. The following is the administrative chain of command working from the lowest level on the chain upward.

Student Discipline:	<ol style="list-style-type: none"> 1. Classroom Teacher 2. Principal 3. Superintendent
Instruction or Curriculum:	<ol style="list-style-type: none"> 1. Teacher 2. Principal 3. Superintendent
Attendance:	<ol style="list-style-type: none"> 1. Guidance 2. Principal 3. Superintendent 4. Board
Special Education:	<ol style="list-style-type: none"> 1. Teacher 2. Special Education Coordinator 3. Principal 4. Superintendent 5. Board
Personnel:	<ol style="list-style-type: none"> 1. Employee in question 2. Principal 3. Superintendent
Computer/Software:	<ol style="list-style-type: none"> 1. Technology Coordinator 2. Principal 3. Superintendent 4. Board
Cafeteria:	<ol style="list-style-type: none"> 1. Food Service Supervisor 2. Principal 3. Superintendent 4. Board
Facilities, Grounds, or Maintenance:	<ol style="list-style-type: none"> 1. Custodial Staff 2. Principal 3. Superintendent
Transportation:	<ol style="list-style-type: none"> 1. Bus Driver 2. Transportation Supervisor 3. Principal 4. Superintendent
Policy or Handbook:	<ol style="list-style-type: none"> 1. Principal 2. Superintendent
Athletics:	<ol style="list-style-type: none"> 1. Coach 2. Athletic Director 3. Principal 4. Superintendent
Taxes:	<ol style="list-style-type: none"> 1. Treasurer 2. Superintendent